**National Blindness Professional Certification Board**

**Structured Discovery Professionals**

**Categories of Continuing Education**

**\*Effective 2024**

**Common acronyms:**

**SD – Structured Discovery**

**SDT – Structured Discovery Training**

# Categories of Continuing Education Credit

Individuals are encouraged to report all points earned in each category across the full certification period. It is important to note however, not more than 50 points from any single category may be counted towards the 100 credits necessary for recertification. This ensures that certificant’s remain current in the field by obtaining additional information related to Structured Discovery professional development activities, attending conferences, and other approved activities.

Note: Please use the Continuing Education Tracking Form, which is an Excel document designed to make tracking your points easier. If you need this document in another format, please contact the NBPCB Office. The Excel sheet will need to be submitted with accompanying documentation to [admin@nbpcb.org](mailto:admin@nbpcb.org). The documentation required must be evidence or proof representing the categories indicated in the spread sheet, except where documentation is not necessary.

## Category 1: Direct Service

*25 Points Maximum*

Actively teaching, managing, or performing duties related to SDT in a professional capacity. This can include instructing a class, managing a training center, teaching a university level course, or other roles and responsibilities related to one’s job.

* Full time (30 hours per week) – 5 points annually.
* Part time (15 hours per week) – 3 points annually.
* Other (Less than 15 hours a week) – Contact the NBPCB for direction.

## Category 2: Professional Development

*25 Points Minimum and 50 Points Maximum*

These events can include workshops, conferences, and seminars including those related to professional development focused on blindness rehabilitation/education, teaching, working with consumers, cultural diversity, counseling, psychology, effective communication, or any other training intended to increase the efficacy of one’s professional role and responsibilities. These events do not need to be sponsored or conducted by NBPCB, but should increase your SD knowledge and effectiveness. Contact NBPCB for questions or pre-approval of an event.

* Attendance at an event – 1 point per hour.
* Presentation at an event – 3 points per hour.
* Organized or facilitated an approved event – 2 points per hour.

\*Note: For attendance at a four-hour conference, you earn 4 points. If you also presented at the conference, add 3 points for a total of 7 points.

## Category 3: Professional or Community Service

*50 Points Maximum*

* Presentation at a school, college, community setting, or consumer event – 1 point per hour.
* Conducting field training or demonstration of hands-on SDT instruction – 1 point per hour.
* Member in a professional or consumer organization – 1 point per year per organization.
* Officially appointed/elected in a leadership role within a professional rehabilitation/education/consumer blindness organization on a local, state, or national level – 3 points per position annually.

Note: Specify the name of the organization in your spreadsheet. If unsure whether your organization qualifies, contact the NBPCB.

* Advocating for legislation related to education, rehabilitation, or blindness at the local, state, or federal level – 3 points per day.

## Category 4: SD Certification Activities

*50 Points Maximum*

* Supervision of an individual participating in an NBPCB related certification program including graduate students, interns, or apprentices – 5 points per individual.
* Serving on the NBPCB board – 3 points per year.
* Serving on an NBPCB appointed committee – 3 points per year.
* NBPCB advocacy and professional activities – 2 points per hour.

## Category 5: Research, Literature and Professional Discourse

*50 Points Maximum*

* Publication of a book related to SDT methodology and principles – 50 points per book.
* Co-Authored/revised a book related to SDT methodology and principles – 20 points per book.
* Authored and published a peer-reviewed scholarly research article in an academic journal related to SDT rehabilitation/education – 20 points per article.
* Co-Authored and published a peer-reviewed Scholarly research Article in an academic journal related to SDT rehabilitation/education – 10 points per article.
* Conducting original SDT/rehabilitation/education -Related Research – 20 points per research project.
* Authored and published an article related to SDT in a magazine, blog, or other distributable consumer/professional environment – 3 points per article.
* Co-Authored and published an article related to SDT in a magazine, blog, or other distributable consumer/professional environment – 1 point per article.

Note: If you have any publications, research, or content that do not fit within these categories, contact the NBPCB for direction.

## Category 6: Professional Ethics

*10 Points Minimum*

* Participate in a workshop or lecture on ethical decision making – 1 point per hour.
* Complete certified training course on sexual harassment, misconduct, boundaries, and reporting – 1 point per hour.
* Provide training on sexual harassment, prevention, and reporting – 8 points per training.
* Complete an academic course in professional ethics, sexual harassment, multicultural awareness, or professional counseling – 10 points per course.

Note: Any questions related to acceptable continuing education points that are not addressed here should be directed to the NBPCB office at [admin@nbpcb.org](mailto:admin@nbpcb.org).